

## Spirit of Joy Lutheran Church Media Privacy Opt-Out

I have reviewed the Spirit of Joy Lutheran Church privacy policy (on the Kiosk or SOJChurch.com or the photo policy on reverse). I hereby withdraw my consent for Spirit of Joy to use the photographs and identifying information of any family member listed below in the ways checked here:

- Photo on print and Web media if the photo caption identifies a listed family member by first and/or last name.
- Any photo on print or Web media (even if the photo caption does not identify a listed family member by name).
- Name in any articles or postings on SOJChurch.com (I am aware, per the privacy policy, that I can edit my personal profile on SOJChurch.com to opt-out of the on-line member directory).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Write the names of your family members included in this Privacy Opt-Out (please **check the box** if the person is a child):

<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____

Mail to Spirit of Joy Lutheran Church, 1735 Main St Ramona, CA 92065

----- FOR ADMINISTRATIVE USE ONLY -----

Check when the following have been notified about this opt-out request:

\_\_\_ All church staff members.                      \_\_\_ Webmaster  
\_\_\_ Any and All Web content producers

File this document for reference.

1-Sep-14

# Spirit of Joy Lutheran Church

## Media Privacy Policy

### PHOTOGRAPHS

We take videos and photos at most Spirit of Joy activities and events. We may use these photos and recordings in Spirit of Joy sponsored or approved publications or media, such as bulletins, newsletters, promotional materials, news articles, slide shows or anthologies, bulletin boards, SOJChurch.org Web site, and other Spirit of Joy sponsored Web media such as Facebook.

When we do publish or display photographs or videos as described above we use the following guidelines.

- Including such photos in our publications and Web site is a privilege for us, and we intend to respect and honor it.
- When we publish or display photographs and video that include children under age 13 we will not include full names or other personal identifying information, although we may use the child's first name if needed.
- **IF YOU PREFER THAT WE NEVER POST OR PUBLISH PHOTOS OR VIDEOS THAT INCLUDE YOU OR YOUR CHILDREN PLEASE SIGN AND RETURN OUR PHOTO OPT-OUT FORM.** You can pick up an opt-out form on the kiosk or click here: <http://sojchurch.com/general/SOJOptOutForm.pdf> (opens new window).
- We try not to post anything that would be embarrassing, objectionable or hurtful to anyone in the photo. If we err, please see the next item.
- **We will remove any photo upon request.** (Please notify the Webmaster at [webmaster@SOJChurch.com](mailto:webmaster@SOJChurch.com). with details, which **must include the actual page address (URL) and file name (or description) of the photograph.**
- We will provide credit for whom took a particular photo if desired by the photographer, and we would certainly honor any copyright wishes or restrictions.

Complete Policy at <http://sojchurch.com/general/PrivacyStatement.cfm>